

A background photograph of two young men in a kitchen. One man, with curly hair and glasses, is smiling and looking towards the other man. The second man, seen from the side, is wearing a yellow long-sleeved shirt and is stirring a pot on the stove with wooden chopsticks. The kitchen has white cabinets and a string of warm-toned lights hanging on the wall.

***Sans Souci –
Studying without worries***

The Studentenwerk Potsdam
welcomes you!

18.09.2023



Studentenwerk Potsdam
Anstalt des öffentlichen Rechts

What we do at the Studentenwerk

- The Studentenwerk supports the social framework during your studies
- Academic related aspects (University) vs. accompanying and social aspects (Studentenwerk)
- Responsible for more than 33.000 students in Potsdam, Brandenburg an der Havel & Wildau



The social framework for your studies

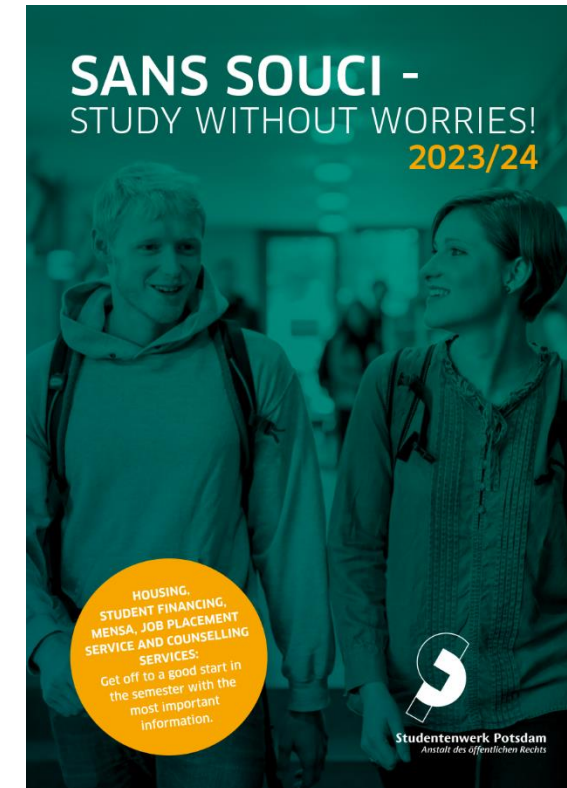
Housing

Counselling Services & Job Placement Service

BAföG & Finances

Canteens & Cafeterias

Find everything you need to know in our guide!

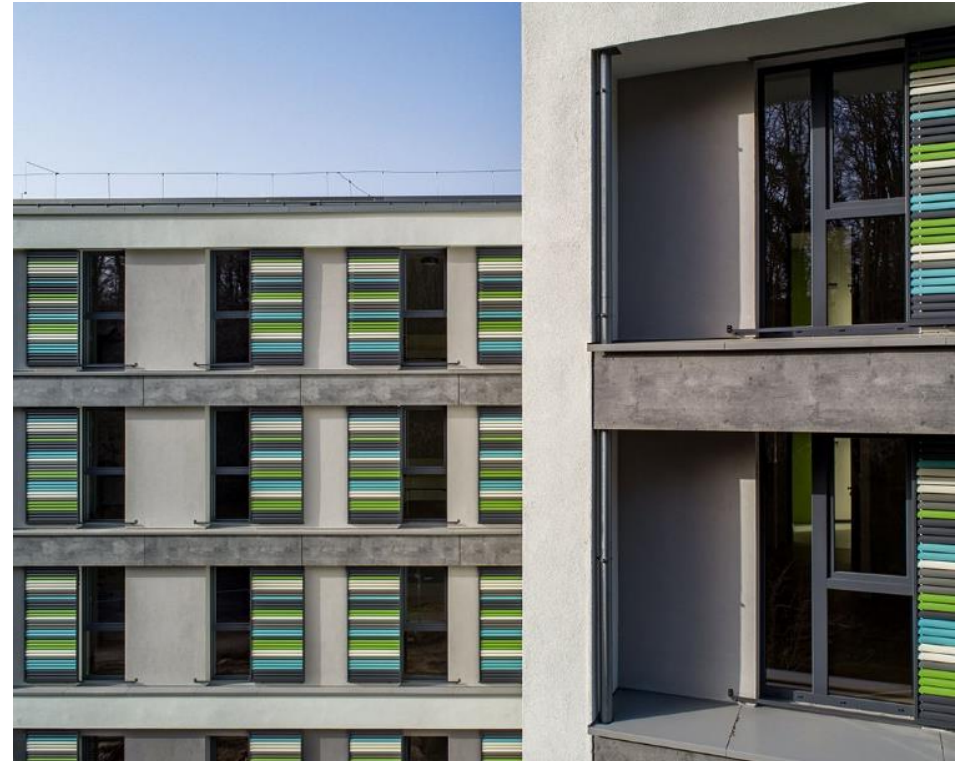


Living in a residence hall

The Studentenwerk Potsdam provides accommodation in 18 residence halls (1x Brandenburg, 4x in Wildau)

- There is a very high demand for residence halls, but we only have places for around 10% of all students.
- If you are interested, make sure you apply fast and select different locations and room options (You can only apply for the next semester! Application start for summer term 2024: Oct 9).

www.studentenwerk-potsdam.de/en/housing/online-application-residences



The rental agreement

The monthly rent includes:

- Basic rent, heating costs, operational costs as well as electricity
- Furnishing with a bed, a wardrobe, a shelf, a table, a chair

The monthly rent (avg. 285€) is due on the first day of the month. **The Studentenwerk must receive the payment on the third day of the month at the latest.**

Important: You cannot terminate your rental agreement ahead of time!

→ *You must pay rent during the whole rental period/ until the semester finishes (6 months)*



Moving In & Moving Out

Moving in: Handover Certificate

- Inform the caretaker if you spot existing damages.
- Sign the handover certificate provided by the caretaker after moving in.

Moving out: Room handover

- Make an appointment with the caretaker **at least 6 weeks before** you move out.
 - During the room handover, the caretaker will check your room along with the handover certificate.
 - During this appointment you must also return the keys.
- > If your room is dirty or something is missing/broken, it will be deducted from your deposit!



House Rules & Emergencies

Main rules

- Cleanliness: Keep the rooms clean, separate your rubbish, don't smoke in common areas!
- Noise: No loud noise between 1 and 3 pm and **10 pm and 6 am**
- Rooms: If you are planning to drill holes, please consult the caretaker first.
- No pets are allowed.

www.studentenwerk-potsdam.de/en/housing/downloads-residences/

In case of emergencies

- Police: ☎ 110
- Fire fighters & ambulance: ☎ 112

In the event of a fire alarm, please leave the building immediately by the fastest way only! The fastest way is indicated on the floor plans.

→ Use the stairs – not the elevator!

Dorm Life

Residence worker and tutors

- Our Residence Worker is available to students in the residence halls for advice in person and on-site.
- He provides support in questions of good coexistence, mediates in conflicts and looks for solutions to individual problem situations.
- The residence tutors are students who live in the residence halls and support community life through social activities and events.

www.studentenwerk-potsdam.de/en/housing/residence-support



Our residence worker Holger Schmidt.

Counselling Services: When things don't run smoothly

No matter if you have personal problems or are worried about your studies – our social counsellors and our psychologist are there to listen and to find solutions together with you.

- **Social counselling** (e.g. emergencies during your studies, studying when pregnant, information for international students, ...)
- **Psychosocial counselling** (e.g. anxiety & depression, procrastination, social isolation,...)



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Our offer is free of charge and anonymous, and can take place in both German and English.



Balancing studies and work

Many students work besides their studies. At the Studentenwerk we help you answer job-related questions:

- Which work models are suitable for me?
- Do I have to ensure myself?
- Are there any limitations for international students?

In addition, we offer a job placement platform where you can register and look for suitable part-time jobs:

jobvermittlung.studentenwerk-potsdam.de



Lunch time? Mensa time!

We believe that the Mensa is a place for everyone and value a diverse, affordable and high-quality menu that caters to the different tastes and needs of our guests.

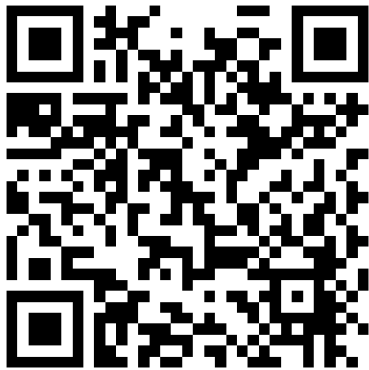
In our Mensa, you can expect:

- delicious recipes
- healthy and sustainable ingredients
- locally and internationally inspired meals
- a varied and affordable menu



Don't miss your favourite dish!

Visit our website and starting in October, download the Mensa+ App to check out the current menu, get news and give feedback!



KonKaApps - KAMAsys GmbH

swp.konkaapps.de/kms-mt-link/9F16EB1766163AE1428AABFEF0CAE67



Any questions left? Get in touch with us!

Studentenwerk Headquarter

Babelsberger Straße 2, 14473 Potsdam
(inside Potsdam train station, Entrance: Lange Brücke)

Housing Department

On-site office hours: Tue 9-12 a.m. and 1-4 p.m., Thu 1-4 p.m.
Phone office hours: Mo and Thu 9-12 a.m.

Residence Worker

Office hours in the HQ: Tue 9-12 a.m. and 1-4 p.m., Thu 1-4 p.m.
Phone office hours: Mo and Thu 9 a.m. to 3 p.m., Fr 9 a.m. to 2 p.m.



www.studentenwerk-potsdam.de



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