

**Transitional Regulations  
for the Bachelor's programme  
European Management  
(Bachelor of Arts)**

The Faculty Board of the Faculty of Business, Computing and Law at the Technical University of Applied Sciences Wildau enacts the following Transitional Regulations for the Bachelor's programme European Management by the resolution of 21/06/2021, approved by the President of the Technical University of Applied Sciences Wildau by letter dated 27/09/2021. It is based on Sec. 19 Subs. 2, Sec. 22 Subs. 2, Sec. 72 Subs. 2 No. 1 BbgHG of 28/04/2014 (GVBl.I/14, [No. 18], p.1, Decision of the German Constitutional Court GVBl.I/18 [No. 18]), last amended by the statute of 23/09/2020 (GVBl.I/20, [No. 26]), in conjunction with Section 14.3 Charter of the Technical University of Applied Sciences Wildau as amended by the announcement of 21/08/2019 (Official Notice of the Technical University of Applied Sciences Wildau No. 45/2019), last amended by the First Amendment to the Charter of 07/04/2020 (Official Notice of the Technical University of Applied Sciences Wildau No. 3/2020) as well as the provisions of the General Regulations of the Technical University of Applied Sciences Wildau as amended by the announcement of 04/ 07/2019 (Official Notice No. 42/2019), last amended by the Third Amending Statute of 26/03/2021 (Official Notice of the Technical University of Applied Sciences Wildau No. 13/2021):

## Table of contents

Section 1 Contents and scope .....	3
Section 2 Expiry of the Study and Examination Regulations and Internship Regulations of the Bachelor's programme European Management (Bachelor of Arts) .....	4
Section 3 Legal consequences of the expiry of the Study and Examination Regulations and the Internship Regulations of the Bachelor's programme European Management (Bachelor of Arts) .....	4
Section 4 Remaining under the old Study and Examination Regulations for European Management and transferring to new Study and Examination Regulations for European Business Management .....	6
Section 5 Courses offered based on the expiring Study and Examination Regulations .....	8
Section 6 Notification duties .....	8
Section 7 Effective date .....	9
Annex: .....	9
Annex A: Equivalence table of transferability of examinations when transferring Study and Examination Regulations .....	10
Annex B: Equivalence table of equivalent courses of study when remaining with the expiring Study and Examination Regulations .....	12

## **Section 1**

### **Contents and scope**

- (1) These Transitional Regulations apply to the recognition of examinations in the European Management degree programme, those already passed and those still required to complete the degree programme for students of the European Management degree programme under the Study and Examination Regulations for the Bachelor's programme European Management (Bachelor of Arts) up to and including the version dated 20/05/2020 (Official Notice No. 15/2020) and Internship Regulations for the Bachelor's programme European Management at the Technical University of Applied Sciences Wildau of 06/10/2009 (Official Notice No. 10/2009) when transferring to the course governed by the revised Study and Examination Regulations for the Bachelor's programme European Business Management (Bachelor of Arts) dated 20/08/2021 (Official Notice No. 20/2021) and Internship Regulations for the Bachelor's programme European Business Management at the Technical University of Applied Sciences Wildau of 26/02/2021 (Official Notice No. 11/2021). The Regulations for continuing the Bachelor's programme European Management (Bachelor of Arts) according to the Study and Examination Regulations for the Bachelor's programme European Management (Bachelor of Arts) also apply to examinations that are still to be taken in order to complete the degree programme.
- (2) These Regulations apply to all students who were enrolled on the Bachelor's programme in European Management in the 2021 summer semester or before, and to whom the Study Regulations of 20/05/2020 (Official Notice No. 15/2020) apply. They also apply to students to whom earlier versions of the Study Regulations for the Bachelor of European Management still apply.

## Section 2

### Expiry of the Study and Examination Regulations and Internship Regulations of the Bachelor's programme European Management (Bachelor of Arts)

All Study and Examination Regulations and Internship Regulations for the Bachelor's programme in European Management at the Technical University of Applied Sciences Wildau shall expire at the end of the 2028 summer semester. This affects the following Study and Examination Regulations and Internship Regulations:

Name	Date of issue	Official Notice No.
Study and Examination Regulations for the Bachelor's programme European Management (Bachelor of Arts)	20/05/2020	15/2020
Study and Examination Regulations for the Bachelor's programme European Management (Bachelor of Arts) of 04/07/2019, Official Notice No. 44/2019 as amended on	20/05/2020	22/2020
Study and Examination Regulations for the Bachelor's programme European Management (Bachelor of Arts) of 08/06/2018, Official Notice No. 37/2018 as amended on	20/05/2020	21/2020
Study and Examination Regulations for the Bachelor's programme European Management of 16/09/2016, Official Notice No. 17/2016 as amended on	28/07/2017	42/2017
Study and Examination Regulations for the Bachelor's programme European Management of 19/05/2010, Official Notice No. 17/2010 as amended on	06/03/2013	7/2013
Internship Regulations for the Bachelor's Programme European Management at the Technical University of Applied Sciences Wildau	06/10/2009	10/2009

## Section 3

### Legal consequences of the expiry of the Study and Examination Regulations and the Internship Regulations of the Bachelor's programme European Management (Bachelor of Arts)

- (1) No students will be admitted or enrolled in the European Management degree programme for the first or higher semesters from the 2021/2022 winter semester onwards.
- (2) All students enrolled on the Bachelor of European Management have the opportunity to complete their examinations up to and including the 2028 summer semester. The same also applies to the completion of their thesis. Students should register in good time to begin their thesis to allow for any resubmission(s) within this period.  
No further examination entitlements apply. Students who have not completed their degree programme within this period can no longer be awarded the degree for this degree programme in addition to the provisions of the Examination Regulations (loss of

examination entitlement). These students will be de-registered unless they transfer to another degree programme at the Technical University of Applied Sciences Wildau, or where a Subsection 4 exception applies. The Regulations for the recognition of credits and examinations according to the General Regulations and the Examination Regulations of the Technical University of Applied Sciences Wildau shall apply to transfers to a different degree programme at the Technical University of Applied Sciences Wildau.

- (3) For students of the Bachelor's programme European Management, the provisions regarding the periods for taking and resitting examinations apply based on the provisions of the General Regulations of the Technical University of Applied Sciences Wildau in conjunction with the Study and Examination Regulations of the degree programme. Before such periods elapse, students of the Bachelor's programme European Management continue to have the right to take examinations in accordance with the relevant Study and Examination Regulations; with respect to the enrolment year of the last (possible) enrolment (2020/2021 winter semester), students are entitled to an appropriate selection of courses of study and university credits and the right to take examinations.
- (4) The Examinations Board may decide to grant an exception for students who fail to complete credits and examinations in accordance with Subsection 3 who are not responsible for failing to do so, or in cases where this statute brings about undue hardship according to Subsection 3. All decisions on the granting of an exception are final and absolute. In these cases, the Examinations Board shall extend the examination period under Subsection 3 by an appropriate length of time depending on the particular case of hardship without agreeing on a study plan. In the Bachelor's programme European Management, an extension for reasons of hardship is possible up until the end of the standard duration of studies of the particular degree programme plus a further ten semesters calculated starting from the 2021/2022 winter semester. Extensions to the examination period will not be granted nor will an exemption from study programme advice be given in cases where compensation has already been given for the disadvantage during the degree programme. After the extension to the examination period granted for reasons of hardship has expired, Subsection 2 will then apply.
- (5) Undue hardship within the meaning of Subsection 4 is deemed to exist if a student was prevented from meeting the deadlines in Subsection 3 due to extraordinary circumstances for which they were not responsible. Such circumstances include, in particular:
  - a.) Times during which the student was forced to interrupt their degree programme owing to illness;
  - b.) Periods by which the degree programme has been extended due to a prolonged illness, permanent disability, or chronic illness;
  - c.) Periods of maternity leave and times during which students were unable to study normally due to the birth of the child and the necessary care following its birth, up to a maximum of two semesters;
  - d.) Time spent caring for a close relative in need of care according to the Nursing Care Period Act (PflegerZG)

Students shall substantiate their case of undue hardship in writing by producing facts and evidence; or, in the case of illness or disability, by producing a medical certificate.

- (6) If a student of the Bachelor's programme European Management remains entitled to take examinations according to the preceding provisions and has the opportunity to take the examinations needed to complete the degree programme, despite the fact that the appropriate courses of study and examinations are no longer available, the student will be required to agree upon an individual examination plan with the relevant degree programme director forthwith in order to complete the degree programme (study plan). Degree programme directors who are not a university lecturer are required to have a university lecturer take part in this consultation. The study plan shall be made in writing and signed by both student and degree programme director and, where applicable, the university lecturer consulted. The plan is added to the student's student records. One copy is given to the student, one to the Student Affairs department, and one to the relevant Examinations Board. If the student fails to comply with this obligation, the responsible Examinations Board may deny the student the right to take the examination in divergence from Subsection 2. They shall do so by means of an official notice and after a request has been made and after a reasonable period of time has been given, and has passed.

#### **Section 4**

### **Remaining under the old Study and Examination Regulations for European Management and transferring to new Study and Examination Regulations for European Business Management**

- (1) Students who commenced their studies in the Bachelor's programme European Management at the Technical University of Applied Sciences Wildau before the 2021/2022 winter semester have up to and including the 2028 summer semester to choose to be examined under the examination regulations indicated in Section 2 Subsection 1 or to continue their studies under the Study and Examination Regulations for the Bachelor's programme European Business Management (Bachelor of Arts) of 20/08/2021 (Official Notice No. 20/2021) (Switch).
- (2) If the student transfers their degree programme pursuant to Subsection 1, the student must submit to the Student Affairs department an application to continue the Bachelor's programme in European Business Management based on the Study and Examination Regulations of 20/08/2021 (Official Notice 20/2021), to which an application for the recognition of examination results must be attached. The student must specify any compulsory elective modules they have already chosen in the application. The compulsory elective module chosen according to the previous Study and Examination Regulations is normally continued.
- (3) Applications to change the degree programme must be submitted to the Student Affairs department by 15 July at the latest for the winter semester and by 15 January for the summer semester. It is not possible to change during a semester. Students studying under the Study and Examination Regulations of the degree programme European Management have until 15/01/2028 to switch to the new European Business Management degree programme. This is their last possible chance to do so.

- (4) The Student Affairs department decides on the outcome of the transfer application.
  - (a) If the student's application has been granted unconditionally, a switch to the Study and Examination Regulations for the Bachelor's programme European Business Management (Bachelor of Arts) dated 20/08/2021 (Official Notice No. 20/2021) is deemed to have been taken place.
  - (b) If the student's application has been granted only in part or with changes made to it, the student is free to accept the decision made within a period of fourteen (14) days and to study based on the Study and Examination Regulations for the Bachelor's programme European Business Management (Bachelor of Arts) dated 20/08/2021 (Official Notice No. 20/2021).
  - (c) If the student fails to accept the decision, they will continue to study according to the Study and Examination Regulations of the Bachelor's programme European Management which apply to them. The student can re-apply.
  - (d) It is not possible to transfer from the degree programme under the Study and Examination Regulations for the Bachelor's Programme European Business Management (Bachelor of Arts) of 20/08/2021 (Official Notices No. 20/2021) back to the degree programme based on the old Study and Examination Regulations for the Bachelor's Programme European Management Studies.
- (5) If the degree programme was concluded based on the old Study and Examination Regulations for the Bachelor's programme European Management, it will no longer be possible to apply for a transfer onto the new degree programme European Business Management (Bachelor of Arts) dated 20/08/2021 (Official Notice No. 20/2021). This also applies if the degree programme was completed successfully.
- (6) If a student applies to transfer from the old Study and Examination Regulations for the Bachelor's programme in European Management to the Study and Examination Regulations for the Bachelor's programme European Business Management, any unsuccessful examination attempts must be ascertained and credited for all creditable examinations where the modules are equivalent. Equivalent modules are listed in the Equivalence table in Annex A.
- (7) Credits which cannot be credited for the Study and Examination Regulations for the Bachelor's programme European Business Management (Bachelor of Arts) of 20/08/2021 (Official Notice No. 20/2021) are certified for the student by the faculty as extra credits within the meaning of Section 28 Subsection 4 General Regulations of the Technical University of Applied Sciences Wildau.
- (8) After a transfer, modules or examinations in the new Study and Examination Regulations for the Bachelor's programme European Business Management (Bachelor of Arts) dated 20/08/2021 (Official Notice No. 20/2021) can be completed at the earliest in the semester in which they are normally scheduled under these Study and Examination Regulations for the Bachelor's programme European Business Management based on the timetable at the time of enrolment in the 2021/2022 winter semester. Before the transfer, students are free to seek the advice of the degree programme director on this matter, and, in particular, on the standard duration of studies.

## **Section 5**

### **Courses offered based on the expiring Study and Examination Regulations**

- (1) Teaching based on the expiring Study and Examination Regulations for the Bachelor's programme European Management must at least be guaranteed for the period indicated under Section 3 Subsection 3. The faculty responsible for the degree programme working together with the module supervisors involved in the degree programme shall ensure that the courses of study and examinations take place.
- (2) The course of study from individual semesters will be discontinued gradually semester by semester.
- (3) If equivalent courses are offered in other degree programmes at the Technical University of Applied Sciences Wildau which enable students of the expiring Study and Examination Regulations to complete the courses of study and examinations required to complete the degree programme, the course offering may be discontinued at an earlier point in time. The module supervisor will ascertain which courses of study are equivalent. Courses of study may only be discontinued for future semesters. The decision to discontinue a course is made by the Faculty Board in coordination with the responsible Examinations Board, in particular subject to Section 3 Subsection 3 and Section 4 Subsection 1. Students must be informed about the options in sentence 1 and must be advised if requested before the discontinuation of teaching.
- (4) According to the new Study and Examination Regulations for the Bachelor's programme European Business Management (Bachelor of Arts) of 20/08/2021 (Official Notice No. 20/2021) of the Technical University of Applied Sciences Wildau, equivalent courses of study are offered which enable students of the old Study and Examination Regulations of the Bachelor's programme European Management to do the courses of study and examinations required to complete the degree programme. Equivalent courses of study can be found in Annex B of these Regulations. For other courses, the Examinations Board shall decide on equivalence on a case-by-case basis at a reasoned request.

## **Section 6**

### **Notification duties**

Students under the old Study and Examination Regulations of the Bachelor's programme European Management in the 2021/2022 winter semester shall be notified about this and the resulting consequences in text form at least. An individual study plan will be agreed with the student, in particular part-time students, with the aim of completing the degree programme in an orderly fashion.



## **Section 7**

### **Effective date**

These Transitional Regulations come into effect following approval by the President of the Technical University of Applied Sciences Wildau on the day following publication in the Official Notices of the Technical University of Applied Sciences Wildau. They apply to all cohorts of the European Management degree programme.

Wildau, 27/09/2021

Signed Prof. Dr. rer. nat. Ulrike Tippe  
President of the Technical University of Applied Sciences Wildau

#### **Annex:**

- Annex A: Equivalence table of transferability of examinations when transferring Study and Examination Regulations
- Annex B: Equivalence table of equivalent courses of study when remaining with the expiring Study and Examination Regulations

**Annex A:**  
**Equivalence table of transferability of examinations when transferring Study and Examination Regulation**

<b>Modules under the expiring Study and Examination Regulations for the Bachelor's programme European Management (Bachelor of Arts)</b>	<b>Recognition in the module of the Study and Examination Regulations for the Bachelor's programme European Management (Bachelor of Arts)</b>
<b>Business and Law</b>	
Introduction to Economics	Introduction to Economics I
Basics of Management	Introduction to Business Administration
Human Resources and Organizational Design	Human Resources and Organisational Design
Marketing	Marketing
Taxation	<i>No recognisable module</i>
Service Management	<i>No recognisable module</i>
Private Law I + II	Introduction to Law
Commercial and Company Law	<i>No recognisable module</i>
Employment Law	<i>No recognisable module</i>
<b>European/International Skills</b>	
Introduction to European Management	<i>No recognisable module</i>
International Communication & Presentations	Business Communication and Project Management
IT Project Management	
European Politics and Policy	International and Institutional Economics I
European Law	European Law
European Social Systems	<i>No recognisable module</i>
European Tax Law	EU Taxation
International Management in Europe I	International Strategies in Theory and Practice I
International Management in Europe II	International Strategies in Theory and Practice II
European Management - Case Studies	Operational Interface Management
<b>Finance and Accounting</b>	
Financial Accounting (German)	Financial Accounting (English)
Investment and Finance	<i>No recognisable module</i>
Cost and Management Accounting (German)	Cost and Management Accounting (English)
Management Accounting	Specialisation (Finance, Accounting, Controlling, Technology (FACT) International): Management Accounting
International Accounting	<i>No recognisable module</i>
International Financial Markets	Investments and Asset Pricing
Financing in Europe	<i>No recognisable module</i>
<b>Information technology, Mathematics and Empirical Methods</b>	
Business Mathematics and Statistics I	Mathematics
Business Mathematics and Statistics II	Statistics I
Business Mathematics and Statistics II	Statistics II
Business Computing	Introduction to Information Management
Empirical Methods and Techniques	Academic Methods
<b>Languages</b>	
Technical English I, II, III, IV	Business English Communication Skills
<b>Compulsory elective modules</b>	
Language - Intermediate level I + II (French or Spanish)	Business French I or Business Spanish I
Language - Intermediate level III + IV (French or Spanish)	Business French II or Business Spanish II

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<b>Internship and thesis</b>	
Internship	Internship
Bachelor's thesis	Bachelor's thesis

**Annex B:**  
**Equivalence table of equivalent courses of study when remaining with the expiring Study and Examination Regulations**

<b>Courses of study under the expiring Study and Examination Regulations for the Bachelor's programme European Management (Bachelor of Arts)</b>	<b>Equivalent course of study in the Study and Examination Regulations for the Bachelor's programme European Management (Bachelor of Arts)</b>	<b>Equivalent courses of study in other degree programme</b>
<b>Business and Law</b>		
Introduction to Economics	Introduction to Economics I	
Basics of Management	Introduction to Business Administration	
Human Resources and Organizational Design	Human Resources and Organisational Design	
Marketing	Marketing	
Taxation	Module of specialisation (Finance, Accounting, Controlling, Taxation (FACT) SMEs): Company Taxation II	
Service Management	<i>No recognisable module</i>	
Private Law I + II	Introduction to Law	
Commercial and Company Law	<i>No recognisable module</i>	
Employment Law		Course of study in Business Administration: Specialisation (Human Resource Management): Employment Law and Labour Market Politics
<b>European/International Skills</b>		
Introduction to European Management	<i>No recognisable module</i>	
International Communication & Presentations	Business Communication and Project Management	
IT Project Management		
European Politics and Policy	International and Institutional Economics I	
European Law	European Law	
European Social Systems	<i>No recognisable module</i>	
European Tax Law	EU Taxation	
International Management in Europe I	International Strategies in Theory and Practice I	
International Management in Europe II	International Strategies in Theory and Practice II	
European Management - Case Studies	Operational Interface Management	
<b>Finance and Accounting</b>		
Financial Accounting (German)	Financial Accounting (English)	
Investment and Finance		Course of study in Business Administration: Module of specialisation (Finance, Accounting, Controlling, Taxation (FACT) SMEs): Investment and Finance for SMEs
Cost and Management Accounting (German)	Cost and Management Accounting (English)	

Management Accounting	Management Accounting	
International Accounting	<i>No recognisable module</i>	
International Financial Markets	Investments and Asset Pricing	
Financing in Europe	<i>No recognisable module</i>	
<b>Information technology, Mathematics and Empirical Methods</b>		
Business Mathematics and Statistics I	Mathematics	
Business Mathematics and Statistics II	Statistics I + II	
Business Computing	Introduction to Information Management	
Empirical Methods and Techniques	Academic Methods	
<b>Languages</b>		
Technical English I, II, III, IV	Business English Communication Skills	
<b>Compulsory elective modules</b>		
Language - Intermediate level I + II (French or Spanish)	Business French I or Business Spanish I	
Language - Intermediate level III + IV (French or Spanish)	Business French II or Business Spanish II	
<b>Internship and thesis</b>		
Internship	Internship	
Bachelor's thesis	Bachelor's thesis	